

March 12, 2020

Dear Rocky Mountain College Community,

As you know, RMC emergency planning guidelines prioritize the welfare of students, faculty, staff, and the community. In the interests of the health and well-being of everyone, and in alignment with the national priority to contain the spread of COVID-19, the College will be pursuing a number of new measures. The primary new measure will be a shift of classes to online or alternative instruction (exceptions will be made on a case-by-case basis). Guidelines and resources to aid in this transition are available, and more will be forthcoming. At this point we would like to emphasize that instruction will continue and students will remain on a path to graduation. Faculty will have access to their offices and to the use of classrooms for the purpose of recording or otherwise conducting online instruction. Staff will be notified by their supervisors regarding specific job-related expectations. Furthermore, residence halls and food service will remain open to serve those who choose or need to remain on campus.

Because most students are currently away for spring break, we have determined that the best measure is to extend our break for two days and then shift officially to online instruction beginning Wednesday, March 18th. We fully recognize that there will be a period of communication and adjustment, and we will do all we can to facilitate the smoothest possible transition.

We expect to maintain online/alternative instruction and other measures at least through April 13th. We will notify you promptly if there is an extension of this date.

Besides the shift to online instruction, measures related to athletic, community, or other events are also being reviewed, and a formal announcement regarding these measures will be forthcoming shortly.

I am deeply thankful for the effort that has gone into preparing for this contingency. I appreciate your understanding as we work out these processes, and I thank you for all that you have done and continue to do for our common welfare and the safety and success of

our students.

Sincerely,

A handwritten signature in black ink, reading "Robert Wilmoth". The signature is written in a cursive style with a large, prominent initial "R".

Dr. Bob Wilmoth, President
Rocky Mountain College